

TIPS FOR IMPLEMENTING YOUTHPASS IN SHORT-TERM GROUP ACTIVITIES

BEFORE THE ACTIVITY

Supporting participants' learning and reflection is a team responsibility. But it may be helpful if one team member **takes the responsibility for the practical or more concrete tasks related to Youthpass.**

Include **first-hand information about Youthpass** in the information you send to the participants in advance. Emphasise that Youthpass supports recognition for learning, not just for participation.

It may be useful to pay **attention to the concepts** of *learning*, *competences*, and Youthpass, and explain the reasons for working with it. You may find this helpful:

<https://www.youthpass.eu/en/about-youthpass/why-youthpass/>

Prepare the project information and the list of participants in the Youthpass database already at this stage.

DURING THE ACTIVITY

Regular reflection is very important for keeping track of and identifying learning. Keep in mind to plan some time and methods in the programme for that.

You may wish to consider a variety of methods for supporting reflection. Have a look at *Youthpass Unfolded*, *One 2 One* handbooks, and *Learning out of the Box* card game on the Youthpass website. You can also consider digital tools.

Formulating learning outcomes can be a complicated task. Some guiding questions will be helpful:
Are they documenting it for themselves or would they like to show it to other people?
If it is meant for others, do they know the context already?
What is expected in that context: which competences, what kind of formulations?

We suggest to **identify the learning outcomes first**, and only then to consider, which key competences they fit to.

You can **invite the participants to see their individual details** on the Youthpass website. They can check the correctness of the name and other information, and get acquainted with what is expected from them on the website. This will help to finalise their learning outcomes later on.

Handing out the first 2 pages of the **certificate** at the end of the activity is usually a nice moment to acknowledge the participants' effort.

AFTER THE ACTIVITY

Invite participants to **finalise their own competence descriptions** until a certain deadline. Participants may need support or suggestions on the way; you can send them comments directly through the Youthpass website.